



**St. Mother Theodore Guerin Parish
St. Celestine School Board**



Staff Spotlight: Jay Castrogiovanni, Parish Operations Director

We'd like to introduce you to a new member among the Parish Community.

Q. Tell us about yourself and describe your role with the parish.

A. *I've been hired as the Operations Director for the new St. Mother Theodore Guerin Parish. My role is to relieve Father Paul of many of the business and administrative work involved in operating a parish. It's a similar role to the Mrs. Klich role as principal of the school. The support staff reports directly to me, and I have a functional responsibility in oversight of others who work for the parish. When there is a non-pastoral issue for the parish, it should first come to me to help resolve it. I also have a responsibility to assist Father in his Evangelization efforts.*

Q. What highlights from your past experiences do you anticipate applying to your new position?

A. *I've had an extensive management career with Walgreens, which I believe prepared me well for the many different responsibilities associated with this position. I've had HR responsibilities for all of my locations. I was also involved with the budget process and to established targets. Aside from my professional career, I served on my parish school board for four years, in the role of president for three of those years. I worked closely with the principal with the budget. Our school board had a little different role than the one here at St. Celestine School. Not only did we advise the principal, we were THE fundraising arm for the school, so I have experience in the oversight of fundraising efforts.*

Q. What areas of the school do you work with?

A. *I guess one of my most important areas is processing payroll. I process the school staff's payroll, so if there's a mistake, I'm the one who would take care of it. I'm also in contact concerning the financials of the school. With **Renew My Church**, many changes have come about, and it's my job to make certain the staff implements those changes. I'm also discovering the challenges of scheduling facilities.*

Q. For what reasons might a family contact you?

A. *So far, I've been contacted for scheduling of the various facilities, but families may inquire about any number of issues pertaining to the parish—from collection envelopes to questions about St. Cyprian*

*School to questions about when the roof at St. Celestine's will be repaired. If there is a question that is non-pastoral in nature, I'm most likely the person that you would contact. As the Director of Operations for **Renew My Church** Deacon Gerald Keenan described the new Operations Directors, "I'm the Director of Operations. I solve problems you did not even know you had with solutions you cannot even think of."*

Q. What would you like our school families to know about you?

A. *All of the members of my family are products of Catholic education. I'm a fervent supporter of Catholic Schools.*

Q. Share a fun fact about yourself.

A. *I love to cook and, being a Southsider, you can guess where my baseball loyalty lies.*

It was nice getting to know more about you...thank you, Jay!