

## TUITION POLICY FOR 2024-25 SCHOOL YEAR

St. Celestine School and Parish accept the obligation of providing the best Roman Catholic Education possible within the limits of their resources. The Parish provides funds from the Parish budget to help cover the cost of operating our school. Catholic school families are expected to fully participate in the life of the parish to help insure its vibrancy in the future.

Each student and parent is expected to observe the policies of the school as outlined in the school handbook.

Parents/guardians accept the responsibility of paying their tuition on time. Tuition is due on or before the **first** day of the month. Since our school receives **no** assistance from any agency, including the Archdiocese, timely tuition payments are essential to the continued operation of our school. Therefore:

1. Families are encouraged to participate in the life of the Parish, especially as it relates to Mass attendance.
2. Starting with the 2024/25 School Year there will no longer be a Parishioner/ Non-Parishioner tuition rate. All families are welcome to be a part of the parish community.
3. By the last Sunday in January, a \$100.00 non-refundable registration fee per family is due when registering for the next school year. After the last Sunday in January, the fee is \$125.
4. Tuition collection will begin in May of 2024. Should a family register and withdraw after May 30, the \$250 Curriculum fee will be deducted from any refunded tuition. This offsets the costs of staffing and materials which the school incurs starting in the spring.
5. Should a family register after May 1, the \$250 Curriculum fee will be added to the first tuition payment amount, rather than having it prorated throughout the year. This offsets the costs of staffing and materials which the school incurs starting in the spring.
6. When a family falls **one (1) payment behind**, they will receive notification from the School Finance Secretary. Any family behind **two (2) tuition payments** will be asked to withdraw their children from school until such time as back payments are paid in full. The notice will give them a grace period of one (1) week before the suspension takes effect.
7. No child will receive his/her report card at each trimester or at the end of the year (or participate in 8<sup>th</sup> grade graduation ceremonies if applicable), unless all tuition and fees are current.
8. No student is guaranteed placement for the new school year until all tuition, fees, and penalties from the previous school year have been paid in full.
9. There will be a \$25 service charge for all NSF checks. There will be a \$20 late fee for delinquent tuition and fees received after the **15<sup>th</sup>** day of each month. There will be a \$8 service charge for all certified letters.
10. Each family with a child in PreK (all day) thru 8th grade is **required** to raise/pay a minimum of **\$250 in sales of raffle tickets** for the mandatory school fund-raiser. Each family with a child in any half day preschool program is **required** to raise/pay a minimum of **\$125 in sales of raffle tickets** for the school fundraiser. Any funds not raised/paid will be assessed the applicable amount due thirty (30) days after the completion of the school fund-raiser. Current K-8 families have the option of paying \$200.00 before the end of January in lieu of \$250.00 raffle ticket fundraiser.
11. Families are expected to perform 14 Volunteer Hours or incur an additional fee of \$25 per hour for unserved hours. The fees will be added to accounts in May of 2025.
12. The School Board Finance Committee, Principal, School Finance Secretary, or Business Manager may ask for payment of late tuition or fees thereof in the form of cash, certified check or money order.
13. The school is not responsible for collecting tuition payments from anyone except the parent or legal guardian who signs the tuition agreement.

**The School Board Finance Committee**